

Default Annulment

Use these instructions & forms if:

- you want a judge to declare your marriage invalid due to reasons that existed at the start of the marriage; you and your spouse do not have any children together and no child is expected; and you don't think your spouse will participate in the annulment process.

This packet includes:

1. Instructions for a Default Annulment of Marriage Without Children
2. Original Petition to Annul Marriage
3. Certificate of Last Known Mailing Address
4. Military Status Affidavit
5. Civil Case Information Sheet
6. Decree of Annulment
7. Statement of Inability to Afford Payment of Court Costs
8. Information on Suit Affecting the Family Relationship

Note: You may not need all of the forms listed or you may need additional forms. Get more information at www.TexasLawHelp.org. Talk to a lawyer if you have questions.

Instructions & Forms for a Default Annulment of Marriage without Children

Warning: The information and forms in this guide are not a substitute for the advice and help of a lawyer.

These instructions explain the basic steps in a default annulment without children. Each step includes a link to the form or forms needed for that step. Click on each step to expand it with more information.

“**Default**” means you have your spouse served with the initial annulment papers and your spouse does not file an answer with the court. If your spouse is served and **defaults** (does not file an answer with the court), you can finish your annulment without your spouse.

Use these instructions if:

- you and your spouse do not have any children together and no child is expected, and
- you don't think your spouse will participate in the annulment process.

A lawyer is trained to protect your legal rights. Even if you decide to represent yourself, try to talk to a lawyer about your case before filing anything. Visit the [Legal Help Directory](#) or [Working with a Private Attorney](#) for more information.

Checklist Steps

Step 1: Meet the legal requirements.

You can ask the Court to annul your marriage if:

- **A spouse of the marriage was under age 18, or**
 - **Note:** If a person is between 16 and 18 years of age and married without parental consent or a court order, the marriage may be annulled. (The case is filed by a next friend on the minor's behalf, a parent, a court-ordered managing conservator, or the minor's guardian of the person.) Talk with a lawyer if this is the reason you are asking the court for an annulment.
- **A spouse was under the influence of alcohol or narcotics, or**
 - **Note:** The spouse asking for the annulment (the petitioner) was under the influence of alcohol or narcotics to the point that they lacked the capacity to consent to the marriage. In addition, the petitioner must not have voluntarily lived with the other spouse once the alcohol or drugs had worn off.
- **Either spouse is permanently impotent, or**
 - **Note:** If either party is permanently impotent (unable to have sexual intercourse) at the time of the marriage and the petitioner was unaware of the impotency at the time of the marriage, a judge may grant an annulment. In addition, the petitioner must not have voluntarily lived with the other spouse since becoming aware of the impotency.
- **A spouse was convinced to marry the other spouse by fraud, duress, or force, or**

- **Note:** A marriage may be annulled if a spouse made an important misrepresentation intending to persuade or influence the other spouse into marrying them. In addition, the petitioner must not have voluntarily lived with the other spouse since becoming aware of the fraud or being released from the duress or force.
- **A spouse lacked the mental capacity to enter into the marriage, or**
 - **Note:** A court may order the marriage annulled if either spouse did not have the mental capacity to consent to the marriage or the marriage ceremony. In addition, the petitioner must not have voluntarily lived with the other spouse during a period of time when the petitioner had the mental capacity to realize he/she is married or after the petitioner discovered the other spouse lacked mental capacity to consent to the marriage. If the petitioner is asking for annulment because the *other* spouse lacked mental capacity, the petitioner must also show that he or she did not know or could not reasonably have known that the other spouse lacked capacity.
- **A spouse concealed (hid) a prior divorce, or**
 - **Note:** The petitioner must show that the other spouse was divorced from a third-party within the 30 day window before the marriage and that the petitioner did not know (or a reasonably prudent person could not have known) of the divorce. In addition, the petitioner did not voluntarily live with the other spouse after discovering (or should have discovered) the divorce. The annulment case must be filed within 1 year of the marriage.
- **The spouses were married within 72 hours of the marriage license being issued.**
 - **Note:** To qualify under these facts, the petitioner must file the annulment case within 30 days of the date of the marriage.

If you **meet the legal requirements**, use these instructions to ask for an annulment by filing a Petition for Annulment of Marriage (called an annulment for short).

Step 2: Determine where to file for annulment.

It's important to file for annulment in the correct county. If you file in the wrong county, your case will be dismissed and you will lose your filing fee.

Generally, you can file for annulment in the county:

- where all or a large part of the relevant facts or acts leading to the annulment happened, or
- where you or the respondent lived when the facts, acts, and marriage took place.

In addition, you or your spouse must meet these requirements: **You or your spouse must live in Texas, or you must have been married in Texas.** If neither you nor your spouse meet the requirements, talk with a lawyer.

Annulments can generally be filed in the same courts that hear divorce cases (district courts), and can also be filed in county courts, depending on the county. After you determine the

county where you should file your annulment case, call your local district clerk and ask the clerk which court in your county handles annulment cases.

Read the Common Questions, [Annulment: Answers to Common Questions](#), for more information.

Step 3: Fill out the starting forms.

Fill out an [Original Petition to Annul Marriage \(Petition\)](#) form.

The Petition asks the judge to annul your marriage. The Petition also tells your spouse what orders you want the judge to make.

When you fill out the Petition:

- Print your answers using blue or black ink. Do not leave blanks.
- Talk with a lawyer if you have questions or need help.

Who is the petitioner? You are the petitioner—the person asking the court for an annulment. You must fill out and sign the Petition. No one else needs to sign the Petition.

Who is the respondent? Your spouse is the respondent.

Note: The Petition asks for your address. Your spouse will get a copy of the Petition. If you are concerned about your spouse knowing your address, call the Family Violence Legal Line at 1-800-374-4673 for free advice.

Fill out these additional starting forms:

- [Civil Case Information Sheet](#) (NOTE: the [Texas Supreme Court has repealed the rule requiring the civil case information sheet](#), so you may not need this form).
- [Information on Suit Affecting the Family Relationship](#)

Fill out this additional starting form if you cannot afford to pay the filing fee for your case. Call the district or county clerk's office to learn the filing fee for your annulment case. Learn more here: [Court Fees and Fee Waivers](#).

- [Statement of Inability to Afford Payment of Court Costs](#)

Make copies:

- Make 2 copies of your completed [Original Petition to Annul Marriage](#).
- Make 2 copies of the [Statement of Inability to Afford Payment of Court Costs](#) if you are asking the court to waive court costs.
- You do not need copies of the Civil Case Information Sheet or the [Information on Suit Affecting the Family Relationship](#).

□ **Step 4: File (turn in) your starting forms.**

File (turn in) your completed Petition and additional starting forms with the court.

Find out if your county has [standing orders](#). If it does, attach a copy of the standing orders to your petition.

- To file your forms online, go to [E-File Texas](#) and follow the instructions.
- To file your forms in person, take the Petition and additional starting forms (and copies) to the district or county clerk's office in the county you determined is the correct county to file for annulment.

At the clerk's office:

- Turn in your Petition and other starting forms (and copies).
- Tell the clerk you want to have your spouse served **in person**. This means a sheriff, constable or private process server will deliver the initial annulment papers to your spouse in person. (**Remember:** If your spouse will agree to sign the necessary court forms, you do not need to have your spouse served. Follow these instructions instead: **Instructions & Forms for an Agreed Annulment of Marriage without Children.**) in the checklist above.
- Pay the filing fee and issuance fee (or file your completed [Statement of Inability to Afford Payment of Court Costs](#) if you cannot afford the fee). You can call the clerk's office ahead of time to learn the amount of the fees for your case.
- Ask the clerk if there is a local standing order that you need to follow or attach to any of your documents.
- Ask the clerk if there are local rules or procedures you need to know about for your annulment—such as standing orders that you have to attach to the petition.
- The clerk will write your “Cause Number” and “Court Number” at the top of the first page of your Petition. (Write these numbers at the top of any document you file in your annulment case.)
- The clerk will “**file stamp**” your copies with the date and time. The clerk will keep the original and give you back your copies. One copy is for you and one copy is for your spouse.
- The clerk will print a form called a “citation.” The citation tells your spouse that you have filed for annulment. The citation also tells your spouse that unless he or she files an answer with the court you will be able to finish your annulment case by default (without your spouse). The clerk will attach the other copy of your

Petition to the citation. The citation with a copy of your Petition attached are the “**initial annulment papers**” that must be served on your spouse by a constable, sheriff or private process server. **Read Step 5 for instructions.**

Step 5: Have your spouse served.

You must have your spouse served with the initial annulment papers.

To have your spouse served **in person**:

- send the initial annulment papers to a constable, sheriff or private process server **in the county where your spouse lives or works**,
- include the service fee (call first to learn the fee) or a file-stamped copy of your [Statement of Inability to Afford Payment of Court Costs](#),
- also include a self-addressed and stamped envelope.

The constable, sheriff or private process server will:

- give the initial annulment papers to your spouse,
- complete a Return of Service form that says when and where your spouse was served,
- send the completed Return of Service to you or the court.

The completed Return of Service is proof your spouse was served. Your spouse will NOT have to sign anything.

If the Return of Service is sent to you, file it at the clerk’s office. The Return of Service must be on file for at least 10 days before you can finish your case, not counting the day it is filed or the day you go to court to finish your case.

NOTE: Getting your spouse served in person is best. However, there are other ways to get someone served. To learn about more, read: [How to Serve the Initial Court Papers](#). If you have questions, you can use **Ask a Question** to chat with a lawyer or law student online.

Step 6: Fill out the Decree of Annulment.

Fill out the **Decree of Annulment** form: [Decree of Annulment](#).

You will ask the judge to sign your [Decree of Annulment](#) form when it’s time to finish your annulment. When signed by the judge, the Decree of Annulment makes orders that your marriage is null and void, and that you have accumulated no community property other than personal effects. It may include other orders depending on your case.

The Decree of Annulment form must be completely filled out (except for the judge’s signature) **before** you go to court.

When you fill out the [Decree of Annulment](#):

- Print your answers using blue or black ink.
- Do not leave blanks.
- Talk to a lawyer if you have questions or need help.

TIP: It's a good idea to have a family law lawyer review your completed Decree of Annulment. You can hire a lawyer **just** to review your Decree of Annulment. This is called "limited scope representation." You may also be able to talk with a lawyer for free at a legal clinic. If you need help finding a lawyer, you can:

- Use our [Legal Help Directory](#) to search for a lawyer referral service, legal aid office or self-help center in your area.
- Check our [Legal Events and Clinics](#) page for free legal clinics in your area.
- Use [Ask a Question](#) to chat online with a lawyer or law student.

Step 7: Wait the required waiting periods.

Wait the waiting periods that apply to your case.

- **20 + day waiting period** – From the day your spouse is served, your spouse must have at least 20 days plus the next Monday at 10:00 a.m. to file an *Answer*. Find the day your spouse was served on a calendar, count out 20 more days, then go to the next Monday. Your spouse must have until this date to file an answer. If your spouse does not file an answer by this date (and all other requirements have been met) you can finish your case by default without your spouse.
 - **Note:** Your spouse can file an answer up until the time you finish your annulment case, even if the 20 + day waiting period has already passed.
- **10 + day waiting period** - The constable, sheriff, or private process server should have completed a *Return of Service* form stating when your spouse was served. The *Return of Service* form must be on file with the court for at least 10 days before you can finish your case. **Important:** When counting the 10 day waiting period, do not count the day the *Return of Service* is filed with the court and do not count the day you go to court to finish your case.

Step 8: Determine if your annulment can be finished by default.

- Call the clerk's office to find out if your spouse filed an answer.

If your spouse filed an answer, you CANNOT finish your annulment by default.

- If your spouse filed an answer and will now agree to sign your completed [Decree of Annulment](#), you can finish your case by agreement. Use these instructions instead: **Instructions & Forms for an Agreed Annulment of Marriage without Children in the checklist above.**

- If your spouse will not agree to sign your completed [Decree of Annulment](#) your case is contested. To finish a contested annulment, you must set a contested final hearing. You must give your spouse at least 45 days' notice of the final hearing. Read this article to learn more: [How to Set a Contested Final Hearing \(in a Family Law Case\)](#). Remember: [It's always best to have a lawyer if your case is contested.](#)

If your spouse has NOT filed an answer, you CAN finish your annulment by default as long as all of the following are true.

- Your spouse was successfully served by a constable, sheriff or private process server.
- A Return of Service form (stating when and where your spouse was served) has been on file with the clerk's office for at least 10 days (not counting the day it was filed or the day you go to court).
- The 20 + day waiting period for your spouse to file an answer has passed.
- Your spouse has not filed an answer and does not file an answer before you finish your annulment. (Remember, your spouse can file an answer up until the time you finish your annulment, even if the 20 + day waiting period has already passed.)

If you CAN finish your annulment by default, fill out these additional forms and make 1 copy of each form:

- [Certificate of Last Known Address](#)
- [Military Status Declaration](#) (If your case is filed in Harris County, fill out a [Military Status Affidavit](#) instead. Sign it in front of a notary.)
- [Statement of Evidence](#) (only if your spouse was served by Publication)

Step 9: Get ready for court.

- Call the clerk's office to find out when and where the court hears uncontested annulment cases.
- Call the clerk's office again the day before you plan to go to court to make sure your spouse still has not filed an answer. If your spouse has filed an answer, you cannot finish your case by default. Go back to Step 8.
- You must give testimony to the judge when you go to court to finish your annulment. This is sometimes called "prove-up" testimony. You will testify about each of the points in your petition form. Remember, everything you say in court must be true and correct. You can be charged with a crime for lying in court.
- Read the article [Tips for the Courtroom](#) for more information about going to Court.

Step 10: Go to court to finish your annulment.

Bring these papers to the courthouse on the day you plan to finish your annulment:

- A file-stamped copy of your Original Petition to Annul Marriage.

- A file-stamped copy of the Return of Service form showing when and where your spouse was served.
- A completely filled out Decree of Annulment signed by you.
- A completed Certificate of Last Known Address form and 1 copy.
- A completed Declaration of Military Status (or Affidavit of Military Status) and 1 copy.
- If your spouse was served by posting, a completed Statement of the Evidence.
- If your spouse was served by publication, a completed Statement of the Evidence and the lawyer you hired to serve as attorney ad litem for your spouse.

When you get to the courthouse, go to the clerk's office.

- Ask the clerk if you need the court file or docket sheet (list of what has been filed in your case).
- Ask the clerk to check one more time to see if your spouse has filed an answer. If your spouse has filed an answer, you will not be able to finish your case by default. Go back to **Step 8**.
- File the *Certificate of Last Known Address* and the *Declaration of Military Status* (or *Affidavit of Military Status*). Ask the clerk to file stamp your copy of each form. Bring a file-stamped copy of each form with you to court.

When you get to the courtroom, tell the clerk you are there and give the clerk your paperwork. Sit down until the judge calls your case.

When the judge calls your case, walk to the front of the courtroom and stand in front of the judge's bench. The judge will ask you to raise your right hand and swear to tell the truth. The judge may ask you questions or may ask you to read your testimony. It's a good idea to write down everything you want to say so you can read it to the judge if you get nervous.

The judge will listen to what you say and review your papers. If everything is in order the judge will sign your Decree of Annulment.

Step 11: File (turn in) the signed Decree of Annulment with the clerk.

After the judge signs your Decree of Annulment, go back to the clerk's office.

- File (turn in) your Decree of Annulment and any other orders signed by the judge. Your annulment is NOT final until you do so.
- Get a certified copy of your Decree of Annulment and any other orders signed by the judge from the clerk while you are there. The clerk may charge a fee for the certified copies.

Step 12: After your annulment is finished.

Send a file-stamped copy of your *Decree of Annulment* and any other orders signed by the judge to your spouse.

Cause Number: _____
(The Clerk's office will fill in the Cause Number and Court Number when you file this form.)

In the Matter of the Marriage of

Petitioner

Print first, middle and last name of the spouse who filed for annulment.

and

In the _____
(Court Number)

- District Court
- County Court at Law

Respondent

Print first, middle and last name of other spouse.

_____ County, Texas

Original Petition to Annul Marriage

Print your answers.

My name is: _____
First Middle Last

I am the **Petitioner**. I am filing this Original Petition to Annul Marriage.

The last three numbers of my driver's license number are: ____ _ .

My driver's license was issued in (State) _____.

or I do not have a driver's license number.

The last three numbers of my social security number are: ____ _ .

or I do not have a social security number.

My spouse's name is: _____
First Middle Last

My spouse is the **Respondent**.

1. Discovery Level

The discovery level in this case, if needed, is level 2.

2. Legal Notice (Check one box.)

Your spouse has the right to be notified that you have filed for an annulment of your marriage.

- I think my spouse will sign a Waiver of Service (or Answer). Do not send a sheriff, constable, or process server to serve my spouse with a copy of this Petition to Annul Marriage at this time.
- I will have a sheriff, constable, process server or clerk serve my spouse with this Petition to Annul Marriage here:

Street Address City State Zip

If this is a work address, name of business: _____

I ask the clerk to issue a Citation of Service (the form necessary to provide legal notice to my spouse by "Official Service of Process"). I understand that I will need to **pay the fee** (or file a Statement of Inability to Afford Payment of Court Costs if am unable to pay the fee) and **arrange for service**.

- I cannot find my spouse. I ask that my spouse be served by posting or publication. I understand I must file an Affidavit for Citation by Posting or Affidavit for Citation by Publication depending on my case. If my spouse and I have property, I understand I must also hire a lawyer to serve as attorney ad litem for my spouse.

3. Jurisdiction

3A. County Residence Requirement

(Check all boxes that apply.)

- I have lived in this county for the last 90 days.
- My spouse has lived in this county for the last 90 days.
- I am serving in the armed forces or other government service outside of Texas, but this county has been the home county of either my spouse or me for at least 90 days.
- I have accompanied my spouse who is serving in the armed forces or other government service outside of Texas, but this county has been the home county of either my spouse or me for at least 90 days.

Note: You cannot file for annulment in Texas until you **or** your spouse has lived in the county where you are asking for a divorce for at least the last 90 days and in Texas for at least the last six months.

There are special rules for military families and others who are absent from the state due to government service.

Get more information at www.TexasLawHelp.org.

3B. Texas Residence Requirement

(Check all boxes that apply.)

- I have lived in Texas for the last six months.
- My spouse has lived in Texas for the last six months.
- I am serving in the armed forces or other government service outside of Texas, but Texas is the home state of either my spouse or me and has been for at least 6 months.
- I have accompanied my spouse who is serving in the armed forces or other government service outside of Texas, but Texas is the home state of either my spouse or me and has been for at least 6 months.

3C. Personal Jurisdiction over Spouse

(Check one box.)

- My spouse lives in Texas.
- My spouse does not live in Texas.

(If your spouse does not live in Texas, check any boxes that apply below.)

- My spouse agrees that a Texas court can make orders in this annulment. My spouse will file a Waiver of Service (or Answer).
- Texas is the last state where we lived together as a married couple. This Petition to Annul Marriage is filed less than two years after we separated.

3D. Personal Jurisdiction over Spouse

- My marriage took place in Texas.

4. Marriage

My spouse and I got married on: _____
Month Day Year

We were married in _____ in _____ County, _____
City County Name State

5. Grounds

At the time of the marriage:

(Check one box.)

- I was under the influence of alcoholic beverages or narcotics, and as a result, did not have the capacity to consent to the marriage. I have not voluntarily lived with the Respondent since the effects of the alcoholic beverages or narcotics ended.

- Either the Respondent or I, for physical or mental reasons, was impotent (unable to have sexual intercourse). I did not know of the impotency at the time of the marriage, and I have not voluntarily lived with the Respondent since learning of the impotency.
- Respondent used fraud, duress, or force to induce me to marry and I have not voluntarily lived with the Respondent since learning of the fraud or being released from the duress or force.
- I did not possess the mental capacity to consent to marriage or to understand the nature of the marriage ceremony because of mental disease or defect. Since the marriage ceremony, I have not voluntarily lived with the Respondent during a period when I possessed the mental capacity to recognize the marriage relationship.
- Respondent did not possess the mental capacity to consent to marriage or to understand the nature of the marriage ceremony because of mental disease or defect. At the time of the marriage, I did not know of the Respondent's mental disease or defect, and I have not voluntarily lived with the Respondent since I discovered the Respondent's mental disease or defect.
- Respondent concealed a divorce that took place within the 30 day period before the marriage ceremony. At the time of the marriage ceremony, I did not know about the divorce and I have not lived with the Respondent since I found out about the divorce. It has been less than 1 year since the marriage occurred.
- The Respondent and I were married less than 72 hours after the marriage license was issued. A court did not sign an order waiving the 72-hour waiting period and none of the exceptions set out in Texas Family Code 2.204(b) apply. (At the time of the marriage, I was not a member of the U.S. armed forces on active duty, I did not perform work for the U.S. Department of Defense as an employee or under a contract with the Department, and I did not seek a waiver based upon completion of a premarital course as set out in Texas Family Code 2.204(b)(4).) And, it has been less than 30 days since the marriage took place.

6. No Child of Marriage

No child was born or adopted during the marriage.

7. Is the Wife Pregnant?

(Check one box.)

- The wife in this marriage **is not** pregnant.
- The wife in this marriage **is** pregnant. I understand that I cannot finish the divorce until after the child is born.

(If the wife is pregnant, also check one box below.)

- The husband **is** the father of this child. I ask the court to include orders for custody, visitation, child support and medical support for the child in the Final Decree of Divorce.
- The husband **is not** the father of this child. I understand that paternity of the child must be established before I can finish the divorce. (Get information about establishing paternity at www.TexasLawHelp.org.)

8. Property

No community property was accumulated by the parties during the marriage other than personal effects, which should be awarded to the person having possession.

9. Confirmation of Name

(Check all boxes that apply.)

Petitioner's name before the ceremony was: _____
Print First Middle Last

This former name should be confirmed by the Court as Petitioner's lawful name.

Respondent's name before the ceremony was: _____
Print First Middle Last

This former name should be confirmed by the Court as Respondent's lawful name.

10. Protective Order Statement

(Check the appropriate boxes below. Fill in the requested information.)

Note: You must provide information about any protective order or pending application for protective order involving you and your spouse or a child of either you or your spouse. This includes information about any: (1) family violence protective order, (2) sexual assault, sexual abuse, trafficking, or stalking protective order; or (3) emergency protective order issued after an arrest. You must also attach to this petition a copy of any protective order (even if it's expired) in which one spouse or child of either spouse was the applicant or victim and the other spouse was the respondent or defendant. If your divorce petition does not accurately reflect whether there is a protective order against either spouse, the Court may require you to file an amended petition.

10A. No Protective Order

- I **do not** have a protective order against my spouse and I have not asked for one.
 My spouse **does not** have a protective order against me and has not asked for one.

10B. Pending Protective Order

I **have** filed paperwork at the courthouse asking for a protective order against my spouse, but a judge has not decided if I should get it. I asked for a protective order on _____
Date Filed
in _____ County, _____. The cause number is _____.
County State Cause Number
If I get a protective order, I will file a copy of it before any hearings in this divorce.

My spouse **has** filed paperwork asking for a protective order against me, but a judge has not decided if my spouse will get it. My spouse asked for a protective order on _____
Date Filed
in _____ County, _____. The cause number is _____.
County State Cause Number
If my spouse gets a protective order, I will file a copy of it before any hearings in this divorce.

10C. Protective Order in Place

I **do have** a protective order against my spouse. I got the protective order in _____
County, _____ State on _____
County State Date Ordered
The cause number for the protective order is _____.
Cause Number

Either I have attached a copy of the protective order to this petition or I will file a copy of it with the court before any hearings in this divorce.

My spouse **does have** a protective order against me. The protective order was made in _____
County, _____ State on _____
County State Date Ordered
The cause number for the protective order is _____.
Cause Number

Either I have attached a copy of the protective order to this petition or I will file a copy of it with the court before any hearings in this divorce.

Note: You **MUST** attach a copy of **any** protective order issued for you against your spouse **or** issued for your spouse against you, no matter when the protective order was issued.

11. Request for Judgment

I ask the Court to grant my annulment. I also ask the Court to make the other orders I have asked for in this Petition and any other orders to which I am entitled.

Respectfully,

→

_____	_____
Petitioner's Signature	Date
_____	() _____
Petitioner's Printed Name	Phone Number
_____	_____
Mailing Address	City State Zip
Email Address: _____	Fax (if available) _____

Warning: Each Respondent will get a copy of this form. If you are concerned about a Respondent learning your address, call the Hope Line at 800-374-4673(HOPE) for free advice before filing this form with the court.

I understand that I must notify the Court and the Respondent's attorney (or the Respondent if the Respondent does not have an attorney) in writing if my mailing address or email address changes during these proceedings. If I don't, any notices about this case will be sent to me at the mailing address or email address on this form.

"I believe the Respondent may be in the military. Therefore, I contacted the following military locator services:

Military Locator Service Contacted	Results
<u>Air Force: 210-565-2660</u>	_____
<u>Navy: 866-827-5672</u>	_____
<u>Marines: 800-268-3710</u>	_____

I know that the Respondent is not now in the military because:

I do not know if the Respondent is in the military now.

Your Signature (Do not sign until you are in front of a notary.)

State of Texas

County of _____

SIGNED under oath before me on _____, 20_____, by

PRINT the first and last names of the person who signed this affidavit.

Notary Public, State of Texas

(Notary's seal must be included.)

CIVIL CASE INFORMATION SHEET

CAUSE NUMBER (FOR CLERK USE ONLY): _____ COURT (FOR CLERK USE ONLY): _____

STYLED _____
 (e.g., John Smith v. All American Insurance Co; In re Mary Ann Jones; In the Matter of the Estate of George Jackson)

A civil case information sheet must be completed and submitted when an original petition or application is filed to initiate a new civil, family law, probate, or mental health case or when a post-judgment petition for modification or motion for enforcement is filed in a family law case. The information should be the best available at the time of filing. This sheet, approved by the Texas Judicial Council, is intended to collect information that will be used for statistical purposes only. It neither replaces nor supplements the filings or service of pleading or other documents as required by law or rule. The sheet does not constitute a discovery request, response, or supplementation, and it is not admissible at trial.

1. Contact information for person completing case information sheet:		Names of parties in case:		Person or entity completing sheet is:	
Name: _____	Email: _____	Plaintiff(s)/Petitioner(s): _____		<input type="checkbox"/> Attorney for Plaintiff/Petitioner <input type="checkbox"/> <i>Pro Se</i> Plaintiff/Petitioner <input type="checkbox"/> Title IV-D Agency <input type="checkbox"/> Other: _____	
Address: _____	Telephone: _____	Defendant(s)/Respondent(s): _____		Additional Parties in Child Support Case: _____	
City/State/Zip: _____	Fax: _____			Custodial Parent: _____	
Signature: _____	State Bar No: _____			Non-Custodial Parent: _____	
				Presumed Father: _____	
[Attach additional page as necessary to list all parties]					

2. Indicate case type, or identify the most important issue in the case (select only 1):				
Civil			Family Law	
Contract	Injury or Damage	Real Property	Marriage Relationship	Post-judgment Actions (non-Title IV-D)
Debt/Contract <input type="checkbox"/> Consumer/DTPA <input type="checkbox"/> Debt/Contract <input type="checkbox"/> Fraud/Misrepresentation <input type="checkbox"/> Other Debt/Contract: _____ Foreclosure <input type="checkbox"/> Home Equity—Expedited <input type="checkbox"/> Other Foreclosure <input type="checkbox"/> Franchise <input type="checkbox"/> Insurance <input type="checkbox"/> Landlord/Tenant <input type="checkbox"/> Non-Competition <input type="checkbox"/> Partnership <input type="checkbox"/> Other Contract: _____	<input type="checkbox"/> Assault/Battery <input type="checkbox"/> Construction <input type="checkbox"/> Defamation <i>Malpractice</i> <input type="checkbox"/> Accounting <input type="checkbox"/> Legal <input type="checkbox"/> Medical <input type="checkbox"/> Other Professional Liability: _____ <input type="checkbox"/> Motor Vehicle Accident <input type="checkbox"/> Premises <i>Product Liability</i> <input type="checkbox"/> Asbestos/Silica <input type="checkbox"/> Other Product Liability List Product: _____ <input type="checkbox"/> Other Injury or Damage: _____	<input type="checkbox"/> Eminent Domain/Condemnation <input type="checkbox"/> Partition <input type="checkbox"/> Quiet Title <input type="checkbox"/> Trespass to Try Title <input type="checkbox"/> Other Property: _____ Related to Criminal Matters <input type="checkbox"/> Expunction <input type="checkbox"/> Judgment Nisi <input type="checkbox"/> Non-Disclosure <input type="checkbox"/> Seizure/Forfeiture <input type="checkbox"/> Writ of Habeas Corpus—Pre-indictment <input type="checkbox"/> Other: _____	<input type="checkbox"/> Annulment <input type="checkbox"/> Declare Marriage Void <i>Divorce</i> <input type="checkbox"/> With Children <input type="checkbox"/> No Children Other Family Law <input type="checkbox"/> Enforce Foreign Judgment <input type="checkbox"/> Habeas Corpus <input type="checkbox"/> Name Change <input type="checkbox"/> Protective Order <input type="checkbox"/> Removal of Disabilities of Minority <input type="checkbox"/> Other: _____	<input type="checkbox"/> Enforcement <input type="checkbox"/> Modification—Custody <input type="checkbox"/> Modification—Other Title IV-D <input type="checkbox"/> Enforcement/Modification <input type="checkbox"/> Paternity <input type="checkbox"/> Reciprocals (UIFSA) <input type="checkbox"/> Support Order Parent-Child Relationship <input type="checkbox"/> Adoption/Adoption with Termination <input type="checkbox"/> Child Protection <input type="checkbox"/> Child Support <input type="checkbox"/> Custody or Visitation <input type="checkbox"/> Gestational Parenting <input type="checkbox"/> Grandparent Access <input type="checkbox"/> Parentage/Paternity <input type="checkbox"/> Termination of Parental Rights <input type="checkbox"/> Other Parent-Child: _____
Employment	Other Civil			
<input type="checkbox"/> Discrimination <input type="checkbox"/> Retaliation <input type="checkbox"/> Termination <input type="checkbox"/> Workers' Compensation <input type="checkbox"/> Other Employment: _____	<input type="checkbox"/> Administrative Appeal <input type="checkbox"/> Antitrust/Unfair Competition <input type="checkbox"/> Code Violations <input type="checkbox"/> Foreign Judgment <input type="checkbox"/> Intellectual Property	<input type="checkbox"/> Lawyer Discipline <input type="checkbox"/> Perpetuate Testimony <input type="checkbox"/> Securities/Stock <input type="checkbox"/> Tortious Interference <input type="checkbox"/> Other: _____		
Tax	Probate & Mental Health			
<input type="checkbox"/> Tax Appraisal <input type="checkbox"/> Tax Delinquency <input type="checkbox"/> Other Tax	<i>Probate/Wills/Intestate Administration</i> <input type="checkbox"/> Dependent Administration <input type="checkbox"/> Independent Administration <input type="checkbox"/> Other Estate Proceedings		<input type="checkbox"/> Guardianship—Adult <input type="checkbox"/> Guardianship—Minor <input type="checkbox"/> Mental Health <input type="checkbox"/> Other: _____	

3. Indicate procedure or remedy, if applicable (may select more than 1):		
<input type="checkbox"/> Appeal from Municipal or Justice Court <input type="checkbox"/> Arbitration-related <input type="checkbox"/> Attachment <input type="checkbox"/> Bill of Review <input type="checkbox"/> Certiorari <input type="checkbox"/> Class Action	<input type="checkbox"/> Declaratory Judgment <input type="checkbox"/> Garnishment <input type="checkbox"/> Interpleader <input type="checkbox"/> License <input type="checkbox"/> Mandamus <input type="checkbox"/> Post-judgment	<input type="checkbox"/> Prejudgment Remedy <input type="checkbox"/> Protective Order <input type="checkbox"/> Receiver <input type="checkbox"/> Sequestration <input type="checkbox"/> Temporary Restraining Order/Injunction <input type="checkbox"/> Turnover

NOTICE: THIS DOCUMENT CONTAINS SENSITIVE DATA.

Cause Number: _____

In the Matter of the Marriage of:

Petitioner: _____
Print first, middle and last name of spouse filing for annulment.

In the _____
(Court Number)

District Court County Court of:

And

Respondent: _____
Print first, middle and last name of other spouse.

County,
Texas

Decree of Annulment

A hearing took place today, and the following people were present. There was no jury because neither party asked for one.

1. Appearances

Petitioner

The Petitioner's name is: _____
First Middle Last

(Check one box.)

- The Petitioner **was present**, self-represented, and has agreed to the terms of this Decree of Annulment.
- The Petitioner **was not present**, but has signed below, agreeing to the terms of this Decree of Annulment.

Respondent

The Respondent's name is: _____
First Middle Last

(Check one box.)

- The Respondent **was present**, self-represented, and agrees to the terms in this Decree.
- The Respondent was **not present** but was served, filed an Answer, or signed a Waiver of Citation, and: **(Check all that apply.)**
 - has signed below, agreeing to the terms in this Decree of Annulment.
 - agreed in the Waiver that the judge can finalize the annulment, without giving the Respondent notice of this hearing.
 - has defaulted. The Petitioner has filed a Certificate of Last Known Address and an Affidavit of Non-Military Status.

2. Record

A court reporter (**Check one**):

- did not record today's hearing because the parties and judge agreed not to make a record.
 recorded today's hearing.

3. Jurisdiction

The Court received evidence and finds that it has jurisdiction over this case and the parties, that the residency and notice requirements have been met, and that the Petition meets all legal requirements.

4. Findings

The Court finds the material allegations (grounds for annulment) in the Original Petition to Annul Marriage are true and that the marriage should be annulled.

The Court finds that no child was born to or adopted by Petitioner and Respondent, and no child is expected.

The Court finds that Petitioner and Respondent did not accumulate any community property during the marriage, other than personal effects.

5. Annulment Granted

IT IS ORDERED that the marriage between Petitioner and Respondent is null and void.

6. Family Violence Statement

It has been represented to the Court that: (**Check ONLY the option that applies to the situation.**)

- There has been no family violence during this lawsuit, while the divorce was pending, or during the two years prior to the filing of this lawsuit.
or
 There has been family violence during this lawsuit, while the divorce was pending, or during the two years prior to the filing of this lawsuit.

7. Property

IT IS ORDERED that Petitioner take as his or her sole and separate property all the property that is presently in Petitioner's possession and that Respondent take as his or her sole and separate property all the property that is presently in Respondent's possession.

8. Name Confirmation

IT IS ORDERED that the name of (**check one**): Petitioner Respondent is the name used before marriage, as it appears below:

First

Middle

Last

9. Court Costs

The costs of court shall be paid by the spouse who incurred them to the extent the party is required to pay such costs. A spouse who filed an Affidavit of Indigency or Declaration of Indigency that was not successfully contested is not required to pay court costs.

10. Other Orders

The court has the right to make other orders, if needed, to clarify or enforce the orders above. Any orders requested that do not appear above are denied.

Date of Judgment

Judge's signature

Judge's printed name

By signing below, the Petitioner agrees to the form and substance of this decree of annulment.

Petitioner's Name (print)

Phone number

→

Petitioner's Signature

Date

Petitioner's
Mailing Address:

city

state

zip

Petitioner's Email
Address:

Petitioner's Fax (if
available):

By signing below, the Respondent agrees to the form and substance of this decree of annulment.

Respondent's Name (print)

Phone number

→

Respondent's Signature

Date

Respondent's
Mailing Address:

city

state

zip

Respondent's Email:

Respondent's Fax
(if available):

NOTICE: THIS DOCUMENT CONTAINS SENSITIVE DATA
AVISO: ESTE DOCUMENTO CONTIENE INFORMACIÓN CONFIDENCIAL



Statement of Inability to Afford Payment of Court Costs or an Appeal Bond

Declaración sobre Incapacidad de Pago de Costas de Tribunal o de una Fianza de Apelación

Cause Number
Número de Caso

The Clerk's office will fill in the Cause Number when you file this form.

El Secretario del Tribunal anotará el Número de Caso cuando usted presente este formulario.

v.

Copy information listed at the top left of the petition here.

Copie aquí la información ubicada en la parte superior izquierda del escrito de la demanda.

Copy information listed at the top right of the petition here.

Copie aquí la información ubicada en la parte superior derecha del escrito de la demanda.

Court Number
Número del Tribunal

_____, Texas
County
Condado

- District Court
Tribunal de Distrito
- County Court
Tribunal del Condado
- County Court at Law
Tribunal Estatutario
- Justice Court
Juzgado de Paz
- Probate Court
Juzgado Sucesorio

1. Your Information / Su Información

- My full legal name is / Mi nombre legal completo es

First Middle Last / Nombre de Pila Segundo Nombre Apellido

- My date of birth is / Mi fecha de nacimiento es

Month Day Year / Mes Día Año

- My address is / Mi dirección es

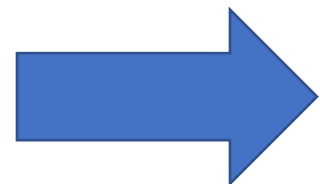
Home / Domicilio _____

Mailing / Dirección Postal _____

- My phone number / Mi número telefónico _____

- My email I check often / Mi correo electrónico que reviso con frecuencia

Go to next page



Pase a la siguiente página

2. About My Dependents / Mis Dependientes

“The people who depend on me financially are listed below.” **Use initials only for children under 18.** If needed, attach a separate piece of paper to list more dependents.

“Las personas a continuación dependen económicamente de mí.” **Use iniciales para los menores de 18 años** y, si es necesario, anexe una hoja por separado para enumerar a todos sus dependientes.

Name Nombre	Age Edad	Relationship to me Parentesco Conmigo

3. Are you represented by Legal Aid? ¿Está siendo representado por alguna entidad de asistencia legal?

Check only one box. Seleccione solo una casilla.

I am being represented in this case for free by an attorney who works for a legal aid provider or who received my case through a legal aid provider. I have attached the certificate the legal aid provider gave me as “Exhibit: Legal Aid Certificate.”

Me está representando gratuitamente un abogado que trabaja para una entidad de asistencia legal o que recibió mi caso de una entidad de asistencia legal. El certificado que la entidad de asistencia legal me entregó lo adjunto bajo el título, “Anexo: Certificado de Asistencia Legal.”

or / o

I am not represented by legal aid.

No me está representando ninguna entidad de asistencia legal.



4. Public Benefits / Beneficios de Asistencia Pública

- Do you or any of your dependents receive public benefits?
¿Recibe usted o sus dependientes beneficios de asistencia pública?

Yes / *Sí*

No / *No*

- If you answered yes, check all that apply and attach proof to this form, such as a copy of an eligibility form or check.

Si respondió con un Sí, marque todas las casillas que apliquen y adjunte a este formulario comprobantes, tales como una copia de la carta autorizando que reciba estos beneficios o una copia del cheque que recibe.

Food stamps/SNAP
Cupones de comida/SNAP

TANF

Medicaid

CHIP

SSI/SSDI

WIC

Lifeline

Public Housing or Section 8 Housing
Asistencia de Vivienda / Programa de Vivienda bajo Sección 8

Low-Income Home Energy Assistance
Asistencia con Energía Eléctrica

Community Care via HHS
Ayuda Comunitaria bajo HHS

LIS in Medicare (“Extra Help”)
Subsidio Adicional de Medicare bajo el Programa LIS

Needs-based VA Pension
Pensión para Veteranos de Guerra en función a necesidades

Child Care Assistance under Child Care and Development Block Grant
Asistencia con Guardería bajo el Programa CCDBG

County Assistance, County Health Care, or General Assistance (GA)
Asistencia del Condado, Asistencia Médica del Condado, o Asistencia General (GA)

Other / *Otros beneficios*

Other / *Otros beneficios*



5. What are your monthly income sources? ¿Cuáles son sus fuentes de ingresos mensuales?

➤ My **take-home** pay is \$_____ in monthly wages.

Mi **pago neto** es \$_____ en sueldo mensual.

➤ I work as a _____ (your job title) for _____ (your employer).

Yo trabajo como _____ (título de su puesto) para _____ (compañía o jefe).

➤ \$_____ is my total **monthly** income / son mis ingresos totales **al mes**.

These are my income sources. Estas son mis fuentes de ingresos.

➤ \$_____ in unemployment / en beneficios de desempleo.

I have been unemployed since _____ (date).

He estado desempleado desde _____ (indique fecha).

➤ \$_____ in public benefits / en beneficios de Asistencia Pública.

➤ \$_____ from people in my household other than my spouse / de ingresos de otras personas en mi hogar que no son de mi cónyuge.

➤ \$_____ from retirement or pension / de jubilación o pensión.

➤ \$_____ from tips or bonus / de propinas o bonos.

➤ \$_____ from disability / de discapacidad.

➤ \$_____ from worker's comp / de compensación al trabajador.

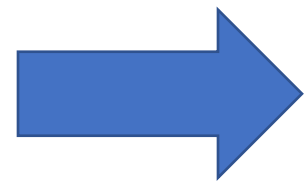
➤ \$_____ from social security / de seguro social.



- \$ _____ from military housing / de vivienda militar.
- \$ _____ from dividends, interest, or royalties / de dividendos, intereses, o regalías.
- \$ _____ from child or spousal support / de manutención de menores o manutención conyugal recibida.
- Answer only if your spouse is not your opponent. Responda tan sólo si su ccónyuge no es parte contraria en esta causa legal. \$ _____ from my spouse's income / de ingresos de mi cónyuge.
- \$ _____ from other jobs/sources of income / de otros trabajos/ fuentes de ingresos.

Describe / describa:

Go to next page



Pase a la siguiente página

6. What is the value of your assets or property? ¿Cuál es el valor de sus bienes o propiedades?

My property includes: Mis bienes incluyen:	Value / Valor
	<p>The value is the amount the item would sell for less the amount you still owe on it, if anything.</p> <p>El valor de sus bienes es la cantidad por la que la propiedad o pertenencia se vendería, menos el monto que aún se adeuda, si lo hubiera.</p>
➤ Cash Dinero en efectivo	\$
➤ Bank accounts, other financial assets Cuentas bancarias, otros bienes financieros	
	\$
	\$
	\$
➤ Cars and boats (make and year) Automóviles, lanchas (modelo y año)	
	\$
	\$
	\$
➤ Other property like jewelry, stocks, land, a second house. (Do not list your homestead.) Otros bienes como joyas, acciones, terrenos, una segunda casa. (No indique su hogar familiar.)	
	\$
	\$
	\$
Total Value of Property Valor Total de Sus Bienes	\$0



**7. What are your monthly expenses that are not deducted from your paycheck?
¿Cuáles son sus gastos mensuales que no son descontados de su cheque de sueldo?**

My monthly expenses are: Mis gastos mensuales son:	Amount Cantidad
➤ Rent/house payments; maintenance Alquiler/hipoteca; mantenimiento de casa	\$
➤ Food and household supplies Alimentos y artículos para el hogar	\$
➤ Utilities and telephone Luz, gas, agua y teléfono	\$
➤ Clothing and laundry Ropa y lavado de ropa	\$
➤ Medical and dental expenses Gastos médicos y dentales	\$
➤ Insurance (life, health, auto, etc.) Seguros (de vida, médico, de automóvil etc.)	\$
➤ School and childcare Escuelas y guarderías	\$
➤ Transportation, auto repair, gas Transportación, reparaciones de automóviles, gasolina	\$
➤ Child/Spousal support Manutención a Menores/Manutención Conyugal	\$
➤ Debt payments to (list): Pagos por deudas hechas a (indíquelos):	
	\$
	\$
➤ Wages withheld by court order Sueldo retenido por orden judicial	\$
➤ Other expenses (list): Otros gastos (indíquelos):	
	\$
	\$
Total Monthly Expenses Gastos Totales Mensuales	\$ 0



**8. Are there debts or other facts explaining your financial situation?
¿Hay deudas u otros factores que expliquen su situación económica?**

My debts include (list debt and amount owed):

Mis duedas incluyen (indique deuda y la cantidad que debe):

	\$
	\$
	\$
	\$
	\$

If you want the court to consider other facts, such as unusual medical expenses, family emergencies, etc., attach another page to this form labeled "Exhibit: Additional Supporting Facts."

Si usted desea que el tribunal considere otros factores, tales como gastos médicos excepcionales, emergencias familiares, etc., adjunte al formulario otra hoja con esta información y bajo el título, "Anexo: Información Adicional de Apoyo."

9. Ability to Pay Court Costs. Declaración sobre su Habilidad de Pagar Costas de Tribunal

Check only one box. Seleccione tan solo una casilla.

- I cannot afford to pay court costs. No puedo pagar las costas de tribunal.
- I cannot furnish an appeal bond or pay a cash deposit to appeal a justice court decision, and I cannot afford to pay court costs.

No puedo aportar una fianza de apelación ni pagar un depósito en efectivo para apelar la decisión judicial de un magistrado, y no puedo pagar costas de tribunal.

Go to next page



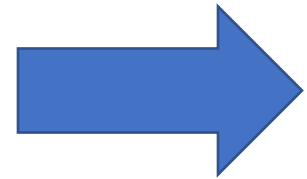
Pase a la siguiente página

10. Declaration/Affidavit. Declaración Escrita Bajo Juramento.

Fill out **only one** box. If you fill out the Declaration, you will not need to sign the form in front of a notary public. If you do not want to list your address for privacy or safety concerns, take the form and photo identification, and fill out the Affidavit box in front of a notary public.

Llene tan **solo una** opción. Si usted llena la Declaración, no necesitará firmar el formulario ante un notario. Si usted no quiere que aparezca su domicilio en el documento para conservar su privacidad o por motivos de su seguridad, lleve el formulario y una identificación con fotografía y llene la sección de la Declaración Escrita Bajo Juramento ante un Notario.

Go to next page



Pase a la siguiente página

Option 1 / Opción 1

Declaration: I declare under penalty of perjury that the foregoing is true and correct.

Declaración: Yo declaro bajo pena de perjurio que la información a continuación es correcta y verdadera.

➤ My name is / Mi nombre es

➤ My date of birth is / Mi fecha de nacimiento es

____/____/____

➤ My address is / Mi domicilio es

Street, city, zip, country

Calle y número, ciudad, estado, código postal, país

➤

Signature
Firma

➤

Date (month, day, year)
Fecha (mes, día, año)

➤

County, state
Condado, estado

Go to next page



Pase a la siguiente página

Option 2 / Opción 2

Affidavit: I swear under penalty of perjury that the foregoing is true and correct.

Declaración Escrita Bajo Juramento: Yo juro bajo pena de perjurio, que lo que precede es correcto y verdadero.

You fill out this section.
Usted llena esta sección.

➤ _____
Your printed name
Su nombre en letra de molde

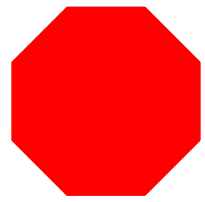
➤ _____
Your signature
Su firma

The notary fills out this section.
El Notario llena esta sección.

➤ _____
Subscribed before me this day of
Juramentado y suscrito ante mí el día de hoy del mes de

_____, 20____

NOTARY
NOTARIO



**INFORMATION ON SUIT AFFECTING THE FAMILY RELATIONSHIP
(EXCLUDING ADOPTIONS)**

SECTION I GENERAL INFORMATION (REQUIRED)

STATE FILE NUMBER

1a. COUNTY _____ 1b. COURT NO. _____
1c. CAUSE NO. _____ 1d. DATE OF ORDER (mm/dd/yyyy) _____

2. TYPE OF ORDER (CHECK ALL THAT APPLY):

DIVORCE/ANNULMENT WITH CHILDREN (Sec. 1,2 AND 3) DIVORCE/ANNULMENT WITHOUT CHILDREN (Sec 1 AND 2)

ESTABLISHMENT OF COURT OF CONTINUING JURISDICTION (SEC 1 AND 3)
(Court Order Establishing Paternity, Conservatorship, Child Support or Termination of Parental Rights)

CHANGE IN THE NAME OF THE CHILD (SEC 1 AND 3)
(PROVIDE PRIOR AND NEW NAME OF CHILD IN SECTION 3)

TRANSFER OF COURT OR CONTINUING JURISDICTION (SEC 1,3 AND INFORMATION BELOW)

TRANSFER TO: COUNTY _____ COURT NO. _____ STATE COURT ID# _____

3a. NAME OF ATTORNEY FOR PETITIONER	3b. TELEPHONE NUMBER (including area code)
3c. CURRENT MAILING ADDRESS (STREET AND NUMBER OR P.O BOX, CITY, STATE, ZIP)	

SECTION 2 (IF APPLICABLE) REPORT OF DIVORCE OR ANNULMENT OF MARRIAGE

PETITIONER	4. NAME (FIRST MIDDLE LAST SUFFIX)		5. MAIDEN LAST NAME (NAME BEFORE 1 ST MARRIAGE)	
	6. PLACE OF BIRTH (CITY AND STATE OR FOREIGN COUNTRY)		7. RACE	8. DATE OF BIRTH (mm/dd/yyyy)
	9. USUAL RESIDENCE	STREET NAME & NUMBER	CITY	STATE
RESPONDENT	10. NAME (FIRST MIDDLE LAST SUFFIX)		11. MAIDEN LAST NAME (NAME BEFORE 1 ST MARRIAGE)	
	12. PLACE OF BIRTH (CITY AND STATE OR FOREIGN COUNTRY)		13. RACE	14. DATE OF BIRTH (mm/dd/yyyy)
	15. USUAL RESIDENCE (STREET AND NUMBER CITY, STATE, ZIP)			
16. NUMBER OF MINOR CHILDREN	17. DATE OF MARRIAGE (mm/dd/yyyy)	18. PLACE OF MARRIAGE (CITY AND STATE OR FOREIGN COUNTRY)		

SECTION 3 (IF APPLICABLE) CHILDREN AFFECTED BY THIS SUIT

CHILD 1	19a. CHILD CURRENT NAME (FIRST MIDDLE LAST SUFFIX)			
	19b. DATE OF BIRTH (mm/dd/yyyy)	19c. SEX	19d. BIRTHPLACE (CITY, COUNTY AND STATE)	
	19e. PRIOR NAME OF CHILD (FIRST MIDDLE LAST SUFFIX) – IF APPLICABLE			
CHILD 2	20a. CHILD CURRENT NAME (FIRST MIDDLE LAST SUFFIX)			
	20b. DATE OF BIRTH (mm/dd/yyyy)	20c. SEX	20d. BIRTHPLACE (CITY, COUNTY AND STATE)	
	20e. PRIOR NAME OF CHILD (FIRST MIDDLE LAST SUFFIX) – IF APPLICABLE			
CHILD 3	21a. CHILD CURRENT NAME (FIRST MIDDLE LAST SUFFIX)			
	21b. DATE OF BIRTH (mm/dd/yyyy)	21c. SEX	21d. BIRTHPLACE (CITY, COUNTY AND STATE)	
	21e. PRIOR NAME OF CHILD (FIRST MIDDLE LAST SUFFIX) – IF APPLICABLE			

ADDITIONAL CHILDREN LISTED ON BACK OF THE FORM.

I CERTIFY THAT THE ABOVE ORDER WAS GRANTED ON THE DATE AND PLACE AS STATED. _____
SIGNATURE OF THE CLERK OF THE COURT

WARNING: This is a governmental document. Texas Penal Code, Section 37.10, specifies penalties for making false entries or providing false information in this document. VS-165 REV 07/2017

ADDITIONAL CHILDREN AFFECTED BY THIS SUIT FROM SECTION 3 (IF APPLICABLE)

CHILD 4	23a. CHILD CURRENT NAME (FIRST MIDDLE LAST SUFFIX)		
	23b. DATE OF BIRTH (mm/dd/yyyy)	23c. SEX	23d. BIRTHPLACE (CITY, COUNTY AND STATE)
	23e. PRIOR NAME OF CHILD (FIRST MIDDLE LAST SUFFIX) – IF APPLICABLE		
CHILD 5	24a. CHILD CURRENT NAME (FIRST MIDDLE LAST SUFFIX)		
	24b. DATE OF BIRTH (mm/dd/yyyy)	24c. SEX	24d. BIRTHPLACE (CITY, COUNTY AND STATE)
	24e. PRIOR NAME OF CHILD (FIRST MIDDLE LAST SUFFIX) – IF APPLICABLE		
CHILD 6	25a. CHILD CURRENT NAME (FIRST MIDDLE LAST SUFFIX)		
	25b. DATE OF BIRTH (mm/dd/yyyy)	25c. SEX	25d. BIRTHPLACE (CITY, COUNTY AND STATE)
	25e. PRIOR NAME OF CHILD (FIRST MIDDLE LAST SUFFIX) – IF APPLICABLE		

Instructions for Completing the Suit Affecting Parent Child Relationship Form**GENERAL REQUIREMENT:**

All divorces/annulments (with or without children) and all suits affecting the parent-child relationship must be reported through the clerk of the court to the State Vital Statistics Unit (VSU).

Consolidated reporting by petitioners, attorneys, and the courts is designed to make mandatory reporting more efficient, timely, and improve the quality of reporting. However, this reporting system is only as good or timely as you make it; therefore, your attention in completing and filing this report is critical.

Legal basis for this reporting is contained in Health and Safety Code §194.002 and Texas Family Code §§108.001-.002 and 108.004.

For information concerning reporting or questions about this form, contact field services at fieldservices@dshs.texas.gov or by phone at 512-776-3010.

The VSU-165 form must be printed double-sided (one sheet not two).

For information on the court of continuing jurisdiction of a child, contact VSU at (888) 963-7111 ext. 2529. Inquiries should be addressed to VSU, 1100 West 49th Street, Austin, Texas, 78756-3191; inquiries may also be faxed to (512) 776-7164 .

SECTION 1 GENERAL INFORMATION (REQUIRED)

This section must be completed for each report filed.

- 1a – d. Enter the required information to identify the court proceeding.
- 2. Check the type of suit being reported. This determines also which sections of the form must be completed. If more than one type of order applies, check all that apply. Transfers from one jurisdiction to another must be reported in this section (if court number is unknown, specify "unknown").
- 3a – c. Complete the attorney information to assist in questions or follow up. If case was pro se, please enter the information of the person completing this form.

SECTION 2 (IF APPLICABLE) REPORT OF DIVORCE OR ANNULMENT OF MARRIAGE

All divorces/annulments must be reported, even if there were no minor children. All information is required.

- 4-9. Report the Petitioner's information including maiden name (if applicable).
- 10-15. Report the Respondent's information, including maiden name (if applicable).
- 16. Report the number of minor children affected by this divorce; if none, record "0." This number must correspond to the listing of children in Section 3.
- 17-18. Enter the date and place of the marriage being dissolved.

SECTION 3 (IF APPLICABLE) CHILDREN AFFECTED BY THIS SUIT

Every child affected by the suit being reported must be listed, and all items concerning that child must be completed. If more than three children are affected, check the "additional children listed on back of form" box, and continue to list the additional children. If more than 6 children complete section 3 on another form, label it "continuation" and attached the continuation form to the original form.